

RESPONSE FORM



INDUSTRIAL PLACEMENT / ATTACHMENT (IPA)

Tel: (+233 21) 32 45 66, Fax: (+233 21) 32 50 64, E-mail:ripe@regentghana.org

FOR Undergraduate Students

Regent University College of Science & Technology

PERIOD OF PLACEMENT :	From _____ to _____
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Please complete the form and return it to:

Head of Placement Learning
Educational Support Service
 10 Japs House, Mataheko
 Regent University College of Science & Technology
 P. O. Box DS 1636, Dansoman, Accra, Ghana

Fax: (+233 21) 32 50 64 E-mail: ipa@regentghana.org	Original Code	<i>For Official Use</i> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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1. Organisation Information

1.1	Name of Organisation	:	
	Address	:	
		E-mail:	
1.2	Brief description of organisation's business activities:		
1.3	Classification of organisation based on main business activities: (e.g., contractor, consultant, software house, etc)		
1.4	Main Clients	:	
1.5	Main Suppliers	:	
1.6	Type of organisation: (Please tick the appropriate box)		
	<input type="checkbox"/> Local Ownership	<input type="checkbox"/>	Government Department/ Ministry
	<input type="checkbox"/> Foreign Ownership	<input type="checkbox"/>	Government -linked company
1.7	Web Page: (if applicable)		



2. Contact Person for Industrial Attachment:

Name (Ms / Mdm / Mrs / Mr / Rev / Dr):			
Designation:		E-mail:	
Telephone:		Fax:	

3. For Participating Organisations, please complete the following :

3.3 Projected number of students you can take for _____, 20..... to _____, 20.....

Field of Study	Local Attachment	Overseas Attachment/Country#
Computer Science (CS)		
Computing with Education (CE)		
Management with Computing (MC)		
Economics with Computing (EC)		
Accounting & Information Systems (AIS)		
Banking & Finance with French (BFF)		

For whole or part (at least 8 weeks) of the Industrial Attachment period

3.2	Allowance, if any	
3.3	Remarks, if any	

4. Apart from the general Industrial placement require for graduation, Regent Ghana also has other specific professional attachment programmes. A Certificate of Professional Experience (CPE) is awarded by the Regent University College of Science and Technology upon successful completion of any of the programmes. Please visit the University's home page at <http://www.regentghana.org> for more information on them.

4.1		Professional Attachment Programme for Accounting Students 8 weeks or 10 weeks
4.2		Professional Internship Programme for Accounting Students 24 weeks
4.3		Reciprocal Exchange Programme for students from foreign/overseas universities (The exchange student will be a registered student of Regent Ghana and holding student's pass for the period of attachment.) (Regent Ghana will contact your organisation at the appropriate time when there are suitable students.)



5. Response Form completed by:

(Name)		(Designation)
(Signature)		(Date)

For office use only : _____

